



WEST OXFORDSHIRE  
DISTRICT COUNCIL

## WEST OXFORDSHIRE DISTRICT COUNCIL

Name and date of Committee	EXECUTIVE – 10 SEPTEMBER 2025
Subject	DECISION TAKEN UNDER URGENCY POWERS: UBICO GROWTH OPPORTUNITY
Wards affected	None
Accountable member	Councillor Andy Graham, Leader of the Council Email: <a href="mailto:Andy.Graham@westoxon.gov.uk">Andy.Graham@westoxon.gov.uk</a>
Accountable officer	Giles Hughes, Chief Executive Officer Email: <a href="mailto:democratic.services@westoxon.gov.uk">democratic.services@westoxon.gov.uk</a>
Report author	Andrew Brown, Head of Democratic and Electoral Services Email: <a href="mailto:democratic.services@westoxon.gov.uk">democratic.services@westoxon.gov.uk</a>
Summary/Purpose	To report to the Executive on a decision taken by the Chief Executive Officer under urgency powers.
Annexes	Annex A – Urgent Decision Notice Exempt Annex B – Urgent Decision Report
Recommendation(s)	That the Executive resolves to: I. Note the decision taken as set out in Annex A.
Corporate priorities	<ul style="list-style-type: none"><li>• Putting Residents First</li><li>• Working Together for West Oxfordshire</li></ul>
Key Decision	NO
Exempt	NO
Consultees/ Consultation	The urgent decision was taken in consultation with the Leader of the Council, the Executive Member for Environment, the Director of Finance and the Director of Governance and Regulatory Services.

## **1. EXECUTIVE SUMMARY**

- 1.1** This report is to notify the Executive of a decision taken by the Chief Executive Officer using urgency powers. The decision taken was to agree a to a Ubico growth opportunity.

## **2. BACKGROUND**

- 2.1** The Council's Constitution (Part 5G) sets out the arrangements for key decisions to be taken in cases of special urgency. The Council Procedure Rules at Part 5A, Rule 30 require that:

“Every such decision shall be reported to the next available Ordinary Meeting of the Council, Executive or the Committee that would normally have taken the decision.”

- 2.2** In this case the decision would have ordinarily been a decision for the Executive.

## **3. URGENT DECISION**

- 3.1** The urgent decision taken by the Chief Executive Officer, including the reasons for it and why it was treated as urgent, are set out in the decision notice attached at Annex A.

## **4. ALTERNATIVE OPTIONS**

- 5.** The alternative options considered are set out in the decision notice at Annex A.

## **6. FINANCIAL IMPLICATIONS**

- 6.1** The Financial Implications were set out in the decision report attached as Annex B.

## **7. LEGAL IMPLICATIONS**

- 7.1** The Legal Implications were set out in the decision report attached as Annex B.

## **8. RISK ASSESSMENT**

- 8.1** The risk assessment was set out in the decision report attached as Annex B.

## **9. EQUALITIES IMPACT**

- 9.1** There are no equality implications arising from this urgent decision.

## **10. CLIMATE AND ECOLOGICAL EMERGENCIES IMPLICATIONS**

- 10.1** The climate and ecological emergencies implications were set out in the decision report attached as Annex B.

## **11. BACKGROUND PAPERS**

- 11.1** None.

(END)